



HOW TO RESPECT PRIVACY AND FREE EXPRESSION AS A TECH SME IN THE PHILIPPINES



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Foreword

The privacy and free expression of users should be fundamental considerations for any business – especially in the tech sector.

For one thing, these rights are protected by international and Philippine human rights law. But that isn't the only reason. In fact, there's a very strong business case for respecting them.

Unfortunately, this message hasn't been cutting through. Many businesses remain in the dark about the advantages of respecting privacy and free expression, and the risks if they don't.

This guide, developed by Global Partners Digital in partnership with the Foundation for Media Alternatives, aims to remedy this.

HOW DO I USE THE GUIDE?

In **Section 1**, we set out the business case, looking at the three key reasons why businesses benefit from respecting privacy and free expression.

In **Section 2**, we examine what privacy and free expression actually mean, and how they might arise as issues for tech businesses to consider.

In **Section 3**, we look at the obligations and responsibilities businesses have to respect human rights.

In **Section 4**, we suggest how businesses could act in specific scenarios where their policies on privacy and free expression are tested.

Section 5 is about putting these lessons into action, with a three stage guide to making your business more human rights-respecting.

And we conclude with a list of **Useful resources**.

WHO IS THIS GUIDE FOR?

The guide was developed for people working in senior positions at tech SMEs (for example, CEO, COO or Legal Counsel). However, it may also be useful for other members of staff, as well as civil society organisations, investors and consumer groups who have an interest in these issues.

The full benefits of this guide will be gained by reading it in its entirety, however **Section 5** sets out possible courses of action to take and can be used as a standalone resource.

01

**Why should I respect privacy and
free expression?**

“If a business properly respects human rights, then in all likelihood it will be more profitable. [...] Studies show that where there is greater engagement, this leads to increased trust, which in turn leads to enhanced profitability.”

Richard Karmel
Partner at Mazars

The title of this guide is “How to Respect Privacy and Free Expression as a Tech SME in The Philippines.”

Not convinced? Here are **three reasons** why respecting privacy and free expression is good for your business.

But if you work at a tech SME, you might wonder why you even need to think about these issues. “Aren’t they problems for non-governmental organisations?” you might ask. “My focus is on building innovative products for my users”.

One of our biggest aims in this guide is to change these perceptions. In fact, there’s an excellent business case for respecting the privacy and free expression of your users. Doing so can not only help you avoid reputational risks and legal problems. It can also have an actively positive effect on your business – making it more competitive, more sustainable, and, ultimately, more profitable.

Your users will have more trust and confidence in your products and services

Consumer trust is make or break for any business – but it’s especially crucial in the tech sector. After all, if you are selling a digital product, service, app, or solution, you will likely be asking your customers to share a lot of sensitive data about themselves.

To do this, they need to know that they can trust you to handle that data.

But customers around the world are becoming less trusting. At the same time, trends show that they are increasingly concerned about their privacy and free expression, and are making purchasing decisions based on how far companies go to respect these rights.

It’s not difficult to understand why. Imagine I’m the customer of a messaging app, for example, and I find out that the company that makes the app has been routinely handing all data on its users to governments, particularly repressive governments. Am I likely to continue using that app, or switch to an alternative?

Similarly, if a company I have bought a product from suffers a data breach – exposing my address, date of birth, and personal banking details – what is my response likely to be?

That’s what happens when you lose consumer trust through bad privacy and free expression practices.

But if you win their trust? Big opportunities. Because once people know your company has great data protection and privacy policies, uses encryption, and challenges overbroad or unlawful government demands for data, they might be more likely to use you, and stay

59% of US consumers surveyed said they’d be less likely to buy from a company if they knew it had suffered a data breach.

(Deloitte, 2015)

Only 25% of US consumers believe most companies handle their sensitive personal data responsibly. Yet 72% believe businesses, not government, are best equipped to protect them.

(PricewaterhouseCoopers, 2018)

with you. You may even find yourself taking customers away from competitors who have a weaker record on these rights. ProtonMail, a Swiss email service with end-to-end encryption and excellent privacy policies, is a good example of a company that turns respect for human rights into a competitive advantage.

So, to sum up: respecting privacy and free expression means more consumer trust, more customers, and better retention. Sound good? In **Section 5**, we’ll outline some practical ways you can start benefiting from this equation.

You'll get more investment and opportunities for growth

Investment is essential to the growth of any business. But investors – whether based in the Philippines or overseas – are demanding, discerning, and easily scared away. After all, they want to know that you are reliable, trustworthy, and that you'll give them a good return on their investment.

So what kinds of things will they be looking for? User trust and confidence (which we talked about above) is a big factor, and legal compliance (which we'll talk about next) is also critical. Again, this is just common sense – investors don't want to put their money into a business which has a bad reputation, or is dogged by legal issues. A good record on privacy and free expression is a great way to show them that you are a safe pair of hands.

At the same time, ethical considerations – including respect for human rights like privacy and free expression – are becoming a serious factor for many investors, especially those in institutions like Bloomberg or Morgan Stanley, which are expanding their environmental, social and governance service offerings for major financial firms. In the last five years, the value of socially responsible funds globally has risen 76%, to over \$200 billion.

Want to attract some of that? In **Section 5**, we outline some simple steps you can take to show investors you're an ethical, responsible destination for their capital.

“As investors we believe that establishing the respective obligations of States and businesses will enhance the operating environment for companies in which we invest and their long term prospects for financial success.”

From the Investor Statement in support of the Guiding Principles on Business and Human Rights, signed by 87 investors representing \$5.3 billion

You have to – because of the law!

An obvious but important reason. As a business in the Philippines, you have a legal responsibility to respect the human rights of your users.

No business wants to have to go to court – and it can easily happen, especially to a tech SME. A data breach caused by inadequate security, for example, could open you up to a huge number of lawsuits.

The best way to prevent this from happening? Make sure your business has policies which respect and protect the privacy and free expression of your users. As we've discussed above, this will have the added advantage of improving your brand reputation and user trust, and encouraging investment.

We explain how you can do all this in **Section 5**. But before that, let's take a closer look at what these terms – privacy and free expression – actually mean.

02

What are privacy and free expression?

So now we've seen why respecting privacy and free expression can be positive for your business (and why failing to respect them can harm it).

In this section, we're going to take a closer look at what privacy and free expression mean in legal terms. Then, we'll look at two (hypothetical) examples of how a tech SME might find itself in breach of these obligations.

Privacy

Privacy, in human rights terms, refers to your right to create a space around yourself, free from interference by the government or others.

The scope of privacy includes, among other things:

- Your ability to communicate with others privately, free from surveillance, interception or other interference;
- The protection and confidentiality of personal information and data;
- The ability to access and control information and data which has been retained about you; and
- The ability to have incorrect information held on you corrected or deleted.

Privacy is a fundamental human right and is binding in the Philippines both as a matter of international law and as a Constitutional right through the Bill of Rights.

The Philippine Constitution protects the right to privacy as follows:

- *No person shall be deprived of life, liberty, or property without due process of law, nor shall any person be denied the equal protection of the laws (Article III, Section 1)*
- *The right of the people to be secure in their persons, houses, papers, and effects against unreasonable searches and seizures of whatever nature and for any purpose shall be inviolable, and no search warrant or warrant of arrest shall issue except upon probable cause to be determined personally by the judge after examination under oath or affirmation of the complainant and the witnesses he may*

produce, and particularly describing the place to be searched and the persons or things to be seized. (Article III, Section 2)

- *The privacy of communication and correspondence shall be inviolable except upon lawful order of the court, or when public safety or order requires otherwise as prescribed by law (Article III, Section 3)*

As a tech SME, a lot of your everyday actions and practices have implications for the right to privacy. For example:

- Any collection of personal information or data (including information about their identity, contact details, location, activities, financial information and health);
- The use, processing and disclosure of that data;
- Any breaches or hacks of that data;
- Sharing of private communications and information; and
- Surveillance of individuals including through government demands for data.

Free expression

In the international human rights framework, freedom of expression refers to the right to be able to freely express yourself, and to seek and receive information, ideas and the expression of other people.

Like privacy, it is a fundamental human right, and is binding in the Philippines through the Bill of Rights in the Constitution:

No law shall be passed abridging the freedom of speech, of expression, or of the press, or the right of the people peaceably to assemble and petition the government for redress of grievances.

(Article III, Section 4)

Freedom of expression is typically understood as covering two dimensions: content (modes of expression) and form (means of expression).

Let's look at content first. As well as covering everyday, basic modes of communication – for example, chatting to a friend to share information or opinions – the right to freedom of expression also covers:

- Journalism;
- Political discussions;
- Discussion of human rights;
- Cultural and artistic expression;
- Religious discussions; and
- Teaching.

Freedom of expression also covers all forms of expression and communication. That includes:

- Speech;
- Letters and printed media;

- Email;
- Text messaging;
- Social media; and
- Instant messaging.

And free expression does not only cover “appropriate” or “acceptable” expression. It also covers expression which offends, shocks or disturbs.

As a tech SME, your everyday actions and practices can have implications for the right to freedom of expression. Here's a few examples of protected content and forms of expression you might host or handle:

- Posts and messages on social media;
- Blog posts;
- News articles and comments on websites;
- Discussions on online forums;
- Private communications through email, text messaging, social media and instant messaging;
- Online cultural and artistic expression; and
- Online education and teaching.

Real life scenarios

Maybe all this still seems quite abstract, and removed from your situation.

After all, we're talking about very serious things here: violations of privacy and freedom of expression. *Fundamental human rights*. Surely this only applies to tech giants – not a small business?

In fact, violations can happen easily in the tech sector, regardless of the size of your company. Take a look at the scenarios overleaf to see how.

Note: The rights to privacy and freedom of expression are not, of course, absolute. But they can only be limited or restricted in circumstances when:

- There is a clear legal basis;
- It is necessary to meet an objectively pressing need such as to prevent crime; and
- It is a proportionate response to that need.

How a tech SME could violate privacy

As part of the registration process, a telco offers a promotion in relation to a pop concert. The company sends text messages to users asking them to register on a website for a chance to win tickets for the concert. The company sends out confirmation emails to those who registered. But the registering users and the email addresses are mismatched and the users receive confirmation emails meant for other users. The emails contain the name, the full postal address, and the email addresses of all the users.

This would be a violation of the right to privacy because:

- The protection and confidentiality of personal information and data has been breached.
- Restrictions are only permissible if (i) there is a clear legal basis, (ii) it is necessary to meet an objectively pressing need, and (iii) if it is proportionate. This adverse impact upon the person's privacy has no legal basis, and is neither necessary to meet an objectively pressing need such as to prevent crime, nor a proportionate response to any need.

How a tech SME could violate freedom of expression

A small tech company hosts a website which enables bloggers to publish opinion pieces and articles about politics. Some readers and representatives of the police contact the company, asking for an article about a particular politician to be taken down from the website, on the grounds that it is “unfair”, “offensive”, and “stirring up trouble”. The company decides to take the article down to avoid further controversy.

This would be a violation of the right to freedom of expression because:

- Free expression includes receiving and imparting information and ideas, including on political and public affairs. It includes all forms of information and ideas, even those which are controversial or offensive. Online, as well as offline, expression is covered. The website's articles and comments are thus protected under the right to freedom of expression.
- Restrictions are only permissible if (i) there is a clear legal basis, (ii) it is necessary to meet an objectively pressing need, and (iii) if it is proportionate. Here, there is no clear legal basis for this restriction, and no-one has set out which law prohibits “stirring up trouble”. Further, avoiding offence or debate of controversial issues is not an objectively pressing need for limiting freedom of expression. There is no evidence of any risk of crime or disorder because of the articles or comments.

03

What are my legal obligations and responsibilities as a business regarding privacy and free expression?

In this section, we're going to take a closer look at what your legal obligations and responsibilities in relation to human rights are as a business, looking both at international standards and national law.

UN Guiding Principles on Business and Human Rights

When it comes to international standards, the **United Nations Guiding Principles on Business and Human Rights** is the crucial document.

Developed and unanimously endorsed by the 47 states in the UN Human Rights Council, these principles set out the role that states and businesses should have in respecting human rights – known as the “Protect, Respect and Remedy” framework.

This “Protect, Respect and Remedy” framework also sets out how states and businesses should engage with each other on human rights, and mutually reinforce each other’s responsibilities:

- The state’s role is to implement a legislative and policy framework that makes sure human rights are respected by businesses.
- The role of businesses is to ensure that they respect human rights in practice.

That’s all quite useful as a broad definition of the obligations businesses have in respecting human rights. But it doesn’t tell us much about how these obligations might apply in specific contexts. After all, there are a lot of human rights, and a lot of different business sectors. A multinational mining company and a tech SME based in the Philippines are likely to fulfil their human rights obligations in very different ways.

UN GUIDING PRINCIPLES ON BUSINESS AND HUMAN RIGHTS

PROTECT

Sets out the responsibilities of **governments**.

Focuses on ensuring that there are appropriate laws, regulations and policies in place so that businesses respect human rights.

RESPECT

Sets out the responsibilities of **businesses**.

Focuses on ensuring that businesses respect human rights in practice.

REMEDY

Sets out the responsibilities of both **governments** and **businesses**.

Focuses on the need for both governments and businesses to ensure that there are appropriate processes and remedies in place for when human rights are violated by businesses.

THE KEY PRINCIPLES TO KNOW

- **Principle 11** says business enterprises should respect human rights.
- **Principle 13** says businesses should: (a) avoid causing or contributing to negative human rights impacts through their activities and address such impacts where they occur, and (b) take steps to prevent or mitigate negative human rights impacts which are directly linked to their operations, products and services.
- **Principle 14** says that this obligation applies to businesses of all sizes, sectors, operational contexts, ownership models and structures.
- **Principle 15** says that businesses should put in place policies and processes appropriate to ensuring respect for human rights, such as a policy commitment, a human rights due diligence process, and remedial processes where negative human rights impacts occur.

GNI Principles on Freedom of Expression and Privacy

The **Global Network Initiative (GNI)** is a multistakeholder coalition of businesses, civil society organisations, investors and academics working to protect and advance freedom of expression and privacy in the ICT sector.

GNI provides a framework for ICT companies to ensure respect for freedom of expression and privacy in their operations.

The GNI Principles state the overarching commitment of members to collaborate in the advancement of user rights to freedom of expression and privacy. The Principles provide high-level guidance to the ICT industry on how to respect, protect, and advance user rights to freedom of expression and privacy, including when faced with government demands for censorship and disclosure of user's personal information.

The Implementation Guidelines provide more detailed guidance to ICT companies on how to put the Principles into practice, and also provide the framework for collaboration among companies, NGOs, investors and academics. Links to the GNI Principles and the Implementation Guidelines can be found in the **Useful resources** section.

National law

As well as these international standards, there is also national law which businesses need to comply with.

The Data Privacy Act of 2012 (DPA) (Republic Act No. 10173) regulates the practices of both public and private data handlers when it comes to personal information, defined as “any information whether recorded in a material form or not, from which the identity of an individual is apparent or can be reasonably and directly ascertained by the entity holding the information, or when put together with other information would directly and certainly identify an individual”.

- Section 11 provides that personal information may only be processed in accordance with certain principles, namely that it is (a) collected for specified and legitimate purposes; (b) processed fairly and lawfully; (c) accurate and relevant; (d) not excessive in relation to the purposes for which it was collected and processed; (e) retained only for as long as necessary; and (f) kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data was collected and processed.
- Section 12 states the criteria for lawful processing of personal information, establishing that the processing of personal information shall be permitted only if not otherwise prohibited by law, and when at least one of the following conditions exists: (a) the data subject should have given his or her consent; (b) the processing of personal information is necessary and is related to the fulfilment of a contract with the data subject; (c) the processing is necessary for compliance with a legal obligation to which the personal information controller is subject; (d) the processing is necessary to protect vitally important interests of the data subject, including life and health; (e) the processing is necessary in order to respond to national emergency; (f) the processing is necessary for the purposes of the legitimate interests pursued by the personal information controller or by a third party or parties to whom the data is disclosed.
- Section 13 states that “the processing of sensitive personal information and privileged information” is prohibited, except in a small number of cases, such as when there is previous consent, when it is required by law, or when it is necessary to protect a person’s life or health.
- Section 16 provides data subjects with a range of rights: (a) to be informed whether personal information pertaining to him or her shall be, is being or has been processed; (b) to be furnished with various pieces of information before the entry of his or her personal information into the processing system of the personal information controller; (c) reasonable access to, upon demand, to the contents of any personal information, its sources and recipients, and the manner by which it is processed; (d) to dispute any inaccuracy or error in personal information and have the personal information controller correct it; (e) to suspend, withdraw or order the blocking, removal or destruction of his or her personal information; and (f) to be indemnified for any damages sustained due to such inaccurate, incomplete, outdated, false, unlawfully obtained or unauthorised use of personal information.
- Section 20 requires all personal information controllers to set in place organisational, physical, and technical security measures.

04

What should I do if...?

Following the three-stage programme outlined in the next section will help your business respect privacy and free expression, reduce risks, and reap a range of benefits.

But this takes time. What if something happens that takes you by surprise? Like a sudden content request by a government. Or a massive data breach.

Next, we've set out a list of three possible scenarios which might occur, with guidance on how to respond in a way which respects privacy and free expression.

The police ask me for location data and the contents of a person's communications?

Your company runs a messaging application which collects data generated by its users. One day you receive a request from the police for the location history of a specific user as well as their messaging history. The request contains minimal detail and simply says that this person is the administrator of a group using your application and that the data is needed for reasons of "national security".

Providing this user data could result in a serious breach of the user's privacy (as well as significant risks for your company's reputation).

To avoid this, these are the questions you should immediately ask:

- Is there an appropriate warrant or court order for the disclosure of the data, which includes the name, title and signature of the authorising official? If not, you should request one and withhold the data until it is produced.
- If there is an appropriate warrant or court order, is the user aware that their data has been requested and is going to be disclosed? If not, you should, unless prohibited by the warrant or court order, inform the user of the request and any data that has been disclosed.
- Does your business have a publicly accessible policy on responding to requests for user data, which sets out the circumstances in which data will be withheld or disclosed? If not, your business should develop and publish such a policy.
- Does your business publish a transparency report on the number and type of requests received? If not, your business should start publishing such reports.

My business suffers a data breach?

Your business is a mobile application which allows its users to pay for different services using mobile money. The app collects financial data from its users, including bank details, a history of their financial transactions, and a log of where and when the app has been used.

This data is not securely stored – and, following a hack, the bank details and geolocation data of thousands of your users is stolen. Some suffer financial loss as a result.

In the first instance, you should ensure a remedy is provided to the victim(s) through a clear process. The type of remedy you would provide would depend on a range of factors, including the nature and severity of the breach. To minimise the risk of further harmful breaches in the future, here are some of the questions your business should immediately ask itself:

- How is my users' information or data stored?
- What steps are being taken to ensure the security of that information or data?
- Are users informed that this information or data is collected and what steps are in place to make sure their consent is obtained?
- Is there a way for users to find out what information or data has been collected?
- Is there a way for users to request that any information or data relating to them is permanently deleted?

I'm asked to censor speech that undermines political authority?

Your company runs an online newspaper, which has published a number of articles about a particular political party ahead of an election. Your newspaper also has a function allowing readers to add comments to news stories. Some of the articles cover alleged misconduct and corruption, and many of the comments are critical of the politicians and political parties concerned. The online newspaper receives complaints from the politicians concerned, and some members of the public, demanding that the articles and comments be deleted as they are forms of “hate speech”.

These are the questions you need to ask:

- Where is the request coming from? Is it from an individual member of the public, a person who is directly referred to in the content, or a law enforcement agency?
- Is there a clear legal basis for the article or comment to be removed? If not, the business should ask for the precise legal basis on which the article or comment is prohibited before considering any further action.
- Does the challenged article or comment actually amount to “hate speech” (as defined above) or some other form of prohibited speech (such as defamation)?
- Does the business have a publicly accessible policy on responding to requests for removal of articles or comments? If not, the business should develop and publish such a policy.
- Does the business publish a transparency report on the number and type of requests for removal of article or comments received? If not, the business should start publishing such reports.

05

How can I make sure I respect these rights?


So far, we've looked at why respecting privacy and free expression can be good for your business (Section 1); what these rights mean (Section 2); and what your specific obligations are as a tech SME (Section 3).

Now it's time to see how you can start putting these learnings into practice.

In this section, you'll find a **three-stage programme**, designed specifically to help your business attain best practice status on privacy and free expression. Don't worry about trying to tackle everything at once. As you go through the programme, you'll get a better picture of what actions are relevant and feasible for your business to take.

You may find that this programme throws up more questions than answers, but that's not necessarily a bad thing. There's no one size fits all approach, and you shouldn't be afraid to experiment, once you've understood the basics.

And at the end of the guide, we've created a list of **Useful resources** that will help you develop and push yourself further.



Stage 1: Review your practices

The first (and easiest) stage is to conduct a simple review of your company's policies, products and services, to identify where privacy and free expression issues might arise, or where they might be at risk.

This will help you start to see where you can avoid risks and take advantage of new opportunities, and will set you up for the next stages, which are focused on **consolidating your understanding** and **taking action**.

In this stage, we've outlined a list of questions which will help you assess the potential impacts of your business practices on privacy and free expression. By working through them, you should end up with:

- A better picture of your business's current performance on privacy and free expression;
- An early idea of where you might start improving and developing your practices.

Privacy and free expression review: questions to ask

PRIVACY

Does your business collect any information or data relating to, or generated by, users? It probably does, and if so:

- Personal details (name, address, contact details);
- Location data (through the use of GPS or otherwise);
- Communications data (including both the content of communications and communications metadata, e.g. when communications were made, and to whom);
- Financial information (bank details and details of transactions made);
- Health information.



How is that information or data stored?



What steps are being taken to ensure the security of that information or data?



Are there systems in place to limit and monitor employee access to user information and data?



Are users informed that this information or data is collected? And what steps are in place to make sure their consent is obtained?



Is there a way for users to find out what information or data has been collected?



Is there a way for users to request that any information or data relating to them is permanently deleted?



**Does your business ever disclose information or data relating to its users to third parties?
If it does:**

- What information or data is disclosed and for what purposes?
- Are users informed of this disclosure and what steps are in place to make sure their consent is obtained?



Does your business ever receive requests for information or data from the government, the police or security services, or any other public bodies? If it does:

- What information or data is requested and for what purposes?
- What policies or processes are in place to decide whether such requests are granted?



Does your business's services or products allow for individuals to create content or express themselves, whether publicly or privately? This could include, for example:

- The ability for users to publish videos, audio files, articles or posts;
- The ability for users to respond to existing content via comments or otherwise;
- The ability for users to use online forums for discussion;
- The ability for users to communicate with others, whether publicly or privately.



Does your business have any policies or rules on unacceptable content or content which will be removed? If so:

- Are they in line with the acceptable limitations on free expression?
- Are these policies or rules publicly accessible?
- Can users challenge decisions made regarding the removal of content?



Does your business ever receive requests for the deletion, removal or restriction of content or expression? If it does:

- Who are these requests received from?
- What policies or processes are in place to decide whether such requests are granted?
- Are the individuals concerned informed of these requests?



Stage 2: Consolidate your understanding

Once you've completed Stage 1, you should have a better idea of the aspects of your policies, products and services which might have a negative impact on privacy and free expression.

The next step is to deepen what you've already learned; and ensure that these learnings become rooted in your business. Here are some easy ways to start doing this.

Take some time to look at the resources highlighted in the **Useful resources** section of this guide (pp. 42–43) to get a better understanding of the role businesses should play in respecting privacy and free expression. In particular, you may want to look at:

- The UN Guiding Principles on Business and Human Rights and
- The Global Network Initiative's Principles on Freedom of Expression and Privacy.

Start conversations with other stakeholder groups

– like civil society organisations and consumer groups
– to find out what kinds of privacy and freedom of expression issues they are currently working on. You could also ask these groups to review your policies, products and services, and tell you what they think the risks are. Getting an informed outside perspective can help you see problems you might have missed.

Develop and support internal learning

opportunities, including at board level, to better understand privacy and free expression, and share this learning more widely throughout the business.

Stage 3: Take action

You've reached the final stage. By now, you and your business should feel confident enough to start articulating your policies as they relate to privacy and free expression, and to think about what steps can be taken to avoid or mitigate negative impacts.

Below are some actions you can take to improve your business's approach to privacy and free expression. Links to the resources mentioned are in the **Useful resources** section (pp. 42–43).

Develop a publicly accessible Statement (or Policy) on your business's commitment to respecting privacy, security and free expression. For inspiration, take a look at AT&T's Human Rights in Communication Policy, Vodafone's Privacy and security – Our approach, and other examples on the Business & Human Rights Centre's resource page (see pp. 42–43 for links).

Develop a publicly accessible Privacy Policy or Content Policy, setting out specific answers to the questions in Stage 1. The AT&T and Vodafone documents mentioned above are good examples.

Develop a publicly accessible Action Plan, identifying areas where privacy and free expression are at risk, and what needs to happen to mitigate those risks.

Undertake publicly accessible impact assessments for any new products or services, to ensure risks to privacy and free expression are accounted for. For more guidance on Impact Assessments, access the Business & Human Rights Centre's resource page.

If you identify that your business has caused, or contributed to, a negative impact on privacy, security or free expression, **ensure that a remedy is provided** to the victim(s) through a clear process.

Does your SME receive user data or content removal requests from governments or law enforcement agencies? If so, here are some further actions you might consider:

- Scrutinise all requests to determine whether they are in accordance with international and national law (i.e. is there a clear legal basis? Is there a pressing need, e.g. to prevent crime? Is it proportionate?). If not, seek clarification from the actor making the request, and ask for written communication of the legal basis of the request and the name, title and signature of the authorising official.
- Publish information on the number and type of requests received. See Google and Verizon Media's transparency reports as examples (links on pp. 42–43).

Useful resources

CONTACTS

Commission on Human Rights

www.chr.gov.ph
chad.pasco.chr@gmail.com

National Privacy Commission

www.privacy.gov.ph/hr@privacy.gov.ph

Foundation for Media Alternatives

www.fma.ph
info@fma.ph

Business & Human Rights Support Centre

www.business-humanrights.org
contact@business-humanrights.org

Global Network Initiative

www.globalnetworkinitiative.org

FURTHER RESOURCES AND READING

Section 1: Why should I respect privacy and free expression?:

Allison-Hope, D., 'Protecting Human Rights in the Digital Age: Understanding Evolving Freedom of Expression and Privacy Risks in the Information and Communications Technology Industry', Business for Social Responsibility (February 2011), available at: www.bsr.org/reports/BSR_Protecting_Human_Rights_in_the_Digital_Age.pdf

Conroy, P., Narula, A., Milano, F. and Singhal, R., 'Building consumer trust: Protecting personal data in the consumer product industry', Deloitte (November 2014), available at: www2.deloitte.com/insights/us/en/topics/risk-management/consumer-data-privacy-strategies.html

Edelman, 2019 Edelman Trust Barometer (2019), available at: www.edelman.com/trust-barometer

Price Waterhouse Cooper (2018), Consumer Intelligence Series: Protect.me, available at: www.pwc.com/us/en/advisory-services/publications/consumer-intelligence-series/protect-me/cis-protect-me-findings.pdf

Schoemaker, D., "Raising the Bar on Human Rights: What the Ruggie Principles Mean for Responsible

Investors”, Sustainalytics (August 2011), available at: www.sustainalytics.com/sites/default/files/ruggie_principles_and_human_rights_0.pdf

Section 3: What are my legal obligations and responsibilities as a business regarding privacy and free expression

UN Guiding Principles on Business and Human Rights, available at: www.ohchr.org/Documents/Publications/GuidingPrinciplesBusinessHR_EN.pdf

UN Guiding Principles Reporting Framework, available at: www.ungpreporting.org

Section 5: How can I make sure I respect these rights?

Global Network Initiative, ‘Principles on Global Network Initiative, ‘Principles on Freedom of Expression and Privacy’, available at: www.globalnetworkinitiative.org/gni-principles/ and the Implementation Guidelines, available at: www.globalnetworkinitiative.org/implementation-guidelines/

Business & Human Rights Support Centre, available at: www.business-humanrights.org. See, in particular, its pages on:

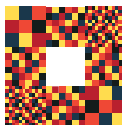
The Philippines: www.business-humanrights.org/en/regions-countries/asia-pacific/philippines

Technology, telecoms and electronics: www.business-humanrights.org/en/sectors/technology/technology-telecom-electronics

Technology and human rights: www.business-humanrights.org/en/technology-and-human-rights

AT&T, ‘Human Rights in Communication Policy’ available at: www.att.com/Common/about_us/downloads/Human_Rights_Communications_Policy.pdf

Vodafone, ‘Privacy and security – Our approach’, available at: www.vodafone.com/content/dam/sustainability/2015/pdf/operating-responsibly/privacy-and-security.pdf



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